



Personal Data Protection Policy

Electricity Generating Public Company Limited

Electricity Generating Public Company Limited and its subsidiaries ("Company") have issued Personal Data Protection Policy to secure personal data of Company's partners, business alliances, officers, and stakeholders which the Company collects, uses and discloses in order to ensure that the operation relating to such personal data of the Company is secure, safe and reliable in accordance with the Personal Data Protection Act B.E. 2562. The Company recognizes importance of privacy and the protection of personal data, therefore, the Company will protect the personal data from the unauthorized or unlawful act and maintain security of such personal data to be in align with the standard imposed under the law so as to ensure that the operation of the Company will be secure, safe, reliable, and measures securing personal data and privacy will be applied which will help the Company earn trust of the personal data subject.

Scope of Use

This Policy will be applied to the following;

1. Electricity Generating Public Company Limited and its subsidiaries which registered in Thailand and under the control of Electricity Generating Public Company Limited;
2. Board of director, directors, executive directors, every level of officers or operators and every kind of employees of Electricity Generating Public Company Limited; its subsidiaries, namely a company limited, residing in and outside Thailand, which is controlled by Electricity Generating Public Company Limited, and partners, business alliances, and/or stakeholders of the Company; and
3. Every operational activity of the Company that relates to personal data.

Governance Structure

The Company recognizes importance in providing governance structure to comply with the laws and regulations which relates to personal data protection. Therefore, the Company imposes the Policy and guideline in writing, designates person in charge and explicitly indicates his/her duty, establishes law compliance procedure which include update, risk assessment, report, compliance review, communication and raising awareness to related stakeholders as follows:

1. Board of director has the following duties:
 - 1.1 Establish the Personal Data Protection Policy and governance structure for personal data protection with respect to compliance of the Personal Data Protection Act and related laws;
 - 1.2 Determine to have a review and frequent update of Personal Data Protection Policy in accordance with change of circumstance and related laws; and

- 1.3 Govern and support the Company to comply with personal data protection in accordance with the Personal Data Protection Act, including the update of such compliance.
2. Corporate Governance and Social Responsibility Committee has the following duties:
 - 2.1 Endorse and provide suggestion on the Personal Data Protection Policy and governance structure for personal data protection to be in accordance with the Personal Data Protection Act and related laws to propose to the Board of Directors for consideration; and
 - 2.2 Assess efficiency of compliance of the Personal Data Protection Policy and report the performance and assessment result to the Board of Directors at least once a year or immediately in case of irregular situation.
3. The President has the following duties:
 - 3.1 Review and provide suggestions on the Policy to be proposed to the Corporate Governance and Social Responsibility Committee and govern to have a review of the Policy in accordance with change of circumstance and related laws;
 - 3.2 Establish measure and guideline in relation to personal data protection with respect to the Personal Data Protection Act and determine to have a review and frequent update in accordance with change of circumstance and related laws;
 - 3.3 Consider the procedures to be applied when personal data breach is noticed to immediately respond such breach;
 - 3.4 Ensure that the units under the President's supervisory comply with the Policy and guidelines and report the result to Corporate Governance and Social Responsibility Committee at least once a year or immediately in case of irregular situation; and
 - 3.5 Promote an awareness, understanding and communication to the employees regarding the Policy and guidelines.
4. Data Protection Officer (DPO) has the following duties:
 - 4.1 Provide advices to the Company's employees with respect to compliance with the law and the Personal Data Protection Policy;
 - 4.2 Ensure that each division comply with the law and Personal Data Protection Policy; and
 - 4.3 Report status of personal data protection to the President on a quarterly basis and provide suggestions to ensure that the Company's personal data protection is up-to-date and comply with the law.

5. Employees have the following duties:

5.1 Comply with the Personal Data Protection Policy and guideline on personal data protection; and

5.2 Report to supervisor in the event of personal data breach and non-compliance of the Policy and guideline.

Collection of Personal Data

The Company shall use lawful and fair method to collect personal data as necessary for business operation in accordance with purposes notified to personal data subject. The Company is required to obtain consent from personal data subject prior or at the time of such collection, except for collection of personal data which consent is not required by law, and in addition, the Company shall notify personal data subject regarding details as prescribed by law. The Company shall ensure that the personal data remains accurate, up-to-date, complete, and not misleading.

Personal Data Use and Disclosure

The Company shall use and disclose personal data as necessary for business operation in accordance with purposes of the collection. The Company shall appropriately supervised employee or operator not to use or disclose personal data for purposes other than those abovementioned. However, use and disclosure of personal data requires data subject's consent prior or at the time of such use and disclosure, except for the use and disclosure which consent is not required by law. In the circumstance where it is necessary to disclose or allow access of personal data to any third party, such party shall apply the appropriate personal data protection policy which is consistent with the Company's Personal Data Protection Policy. In case personal data is transferred abroad, the Company shall manage to comply with all personal data protection regulation imposed under the law.

Security Measures

The Company shall provide security measures of personal data in accordance with the law to ensure its appropriateness, including the maintenance of confidentiality, integrity, and availability of personal data for the purpose of preventing unlawful loss, access, use, alteration, correction, or disclosure of personal data. The Company provides security measures as follows;

1. Informing security measures of personal data stated in this Policy to board of director, directors, executive directors, every level of officers or operators and every kind of employees of the Company, including partners, business alliances, and/or stakeholders of the Company. Furthermore, the Company shall raise awareness regarding the importance of personal data protection to aforementioned persons to strictly comply with the security measures.
2. Providing method for determining the right to access, use, alter, correct, disclose, erase, destroy, or process personal data, including identification of an authorized person to access or use personal data and equipment used for collecting and processing personal data strictly according to the Company's informational standard

and guideline. The Company shall also review, assess, improve such method to ensure efficiency of such security measure.

3. Providing user access management to restrict the access to authorized person only and indicating user responsibilities to protect unauthorized access, disclosure, perceiving, illegal making copies of personal data or stealing equipment used for collecting or processing personal data.
4. Providing measure for traceability to review the access, alteration, erasure, or transfer personal data to be in accordance with the method and medium used for collection, use, or disclosure of personal data.
5. In the circumstance which is necessary to provide personal data to any third person or juristic person, the Company shall provide measure securing unauthorized use or disclosure of personal data.
6. In the circumstance of sending or transferring personal data abroad, including the storing of personal data in any database by service provider, which is located in the foreign country and provides the service of transferring or retaining personal data, the destination country that retains the personal data shall has similar or greater data protection standard than the security measure under this Policy.
7. In the circumstance of security measures violation and such violation is due to the Company's fault resulting in any breach or leakage of personal data, the Company shall without delay notify personal data subject regarding the detail of situation and remedial measures. However, the Company shall not be responsible in any damage resulting from the use, disclosure, and negligence of the personal data subject or third person whom the personal data subject provides consent for such use and disclosure.
8. If the retention period of personal data has been overdue or it is no longer necessary to retain personal data, the Company shall erase or destroy such personal data from database, unless retention of such personal data is required by law.

This security measures might be improved for compliance with the minimum standard imposed by Personal Data Protection Committee.

Responsibility

All employee, department related to personal data or the Company's personal data controller shall strictly emphasize and be responsible for personal data collection, use and disclosure under this Policy with the Company's internal sector, which is assigned to render decision related to personal data collection, use and disclosure and to efficiently regulate implementation of this Policy. In case employee neglect, violate, or fail to comply with this Policy and/or guideline of the Company and result in any infraction or damages, it shall be considered as violation of the Company's regulation on human resources management and be subject to disciplinary penalty.

The Company's subsidiaries located in the foreign country shall strictly comply with this Policy to the extent that it does not conflict with the personal data law of the country that the subsidiaries are located.

Effective on 1 June 2021

Published on 26 March 2021



(Mr. Kulit Sombatsiri)

Chairman

Electricity Generating Public Company Limited